CLEVELAND MIDDLE SCHOOL

DISCIPLINE PROCEDURES

2012-2013

CODE OF CONDUCT

The Board expects all school staff, students, and parents to assume responsibility for appropriate behaviors in the schools. Staff, students, and parents have the right to expect safety, non-discrimination, and a focus on learning in the schools. Staff, students, and parents have the responsibility to:

- Follow the rules of the school and the laws of the country
- Treat themselves and others with respect
- Handle personal and school property carefully
- Behave at all times in a manner that encourages learning

Board Policy 6.300

AFTER SCHOOL DETENTION

Detention is held Monday-Thursday from 3:00-3:30 in room 801. The student must Students have three school days to serve an assigned detention unless extended by an administrator. Students will be notified verbally. Parents will be notified by a note sent home with the student.

SUSPENSION TO IEP

Students in special services who receive out of school suspension will not be permitted on campus until a parent or guardian attends an IEP meeting to determine immediate action. Parents must schedule an appointment through the special services department (479-9641 x 8012) and meet with the appropriate school personnel before the student is allowed to return to school.

OUT-OF-SCHOOL SUSPENSION (OSS)

Students who receive out-of-school suspension are not allowed on campus for any reason. This includes any school-sponsored activity, including those off-campus. Violators will be cited for trespassing and escorted off campus by a School Resource Officer. Class assignments for the suspended period will be requested by the student or parent and may be picked up from the Front Office. Please call the office 479-9641 before coming to school to make sure the students work is available.

JUVENILE CITATIONS

School Resource Officers (SRO) will issue citations in some situations as part of a student's consequences. The Bradley County Juvenile Office will assign students a monetary fine based on the number of citations they have previously received. When a student receives a citation, parents or guardians should contact the Bradley County Juvenile Office.

CAMPUS COURT

The Bradley County Juvenile Court has implemented a program that meets in the school buildings. This Campus Court handles issues related to truancy and unruly behavior. Parents will be notified by phone and/or mail if they are required to appear in Campus Court.

Disciplinary Hearing Authority (DHA)

Students who are expelled for more than 10 days have the right to appeal by requesting a review by the Disciplinary Hearing Authority. A request for a DHA can be made by calling Cleveland City Schools Administrative Office Building at 423-472-9571.

Discipline Infractions and Administrative Consequences

Level I Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school, but which can usually be handled by an individual staff member.

Level II – Misbehavior whose seriousness or frequency tends to disrupt the learning climate of the school. Included in this level are misbehaviors which do not represent a direct threat to the health and safety of others and/or whose educational consequences are serious enough to require corrective action on the part of educational or administrative personnel.

STUDENT INFRACTION	ADMINISTRATIVE CONSEQUENCE
1. Continuation of Level I offenses	1. Up to 3 days OSS and Behavior Support Plan
2. Cell Phones (Visible, Audible, or Used-Policy 6.312)	2. See below (Consequences do not reset each semester)
a. 1st Offense	a. Confiscated and returned to parent/guardian ONLY
b. 2nd Offense	b. Confiscated and kept for 10 school days
c. 3rd Offense	c. Confiscated and kept for the remainder of the semester
d. 4th Offense	d. Considered a Level IV Offense (see below)
3. Cheating/Plagiarizing	3. Teacher Discretion
4. Dress Code (Policy 6.310)	4. See below
a. Fixable	a. Correct the problem and 1 detention
b. Not Fixable	b. Student is isolated in ISS. If parent can bring replacement, student is assigned 1 detention and sent back to class. If no replacement is available, student spends the remainder of day in ISS.
5. Failure to Serve Detention	5. Saturday School
6. Inappropriate Language (Student to Student)	6. 1 detention
7. Improper Use of Computer (See Acceptable Use Policy)	7. Loss of computer privileges
8. Minor Classroom/School Disruption	8. 1 detention
9. Minor Damage or Destruction of Property/Vandalism	9. Replacement of Item(s), community service, or referral to SRO
10. Minor Disrespect (Refusing to Work, Not Following Directions, Lying, Arguing, etc.)	10. 1 detention
11. Outside of Approved Area After School	11. 1 detention
12. Possession of Tobacco and/or Paraphernalia	12. Confiscation, suspension to Parent Conference, and juvenile citation
13. Public Display of Affection	13. 1 detention
14. Skipping Class and/or leaving campus w/o permission	14. Saturday School, possible juvenile citation
15. Unexcused Tardies to Class/School (3 or more)	15. 1 detention

Level III – Acts directly against persons or property and/or whose consequences may seriously endanger the health or safety of others in the school including continuation of Level II.

INFRACTION	CONSEQUENCE
1. Continuation of Level I or II Offenses	1. OSS, Behavior Support Plan, or referral to TLC
2. Violation of Safety Procedures	2. Suspension to Parent Conference
3. Bullying/Cyber-bullying/harassment	3. Referral to a SRO and OSS
4. Fighting a. Pushing/Shoving/Horseplay b. Inciting c. Physical altercation	4. See below a. Up to 3 days ISS b. Up to 5 days OSS c. Referral to a SRO and OSS for 5 days. Multiple offenses will result in long-term suspension.
5. Harassment (Physical, Sexual, or Verbal)	5. Referral to SRO, OSS, referral to Teen Learning Center, and/or referral to Campus Court
6. Major Classroom/School Disruption	6. OSS and/or SRO charge of disorderly conduct
7. Major Disrespect or Abusive/Threatening Language (Student to Teacher)	7. Expulsion, referral to Campus Court, referral to Teen Learning Center, and/or referral to a SRO
8. Theft	8. Referral to a SRO and OSS, and/or assignment to Teen Learning Center
9. Possession or Consumption of Alcohol / Synthetic Drugs	9. 20 days of OSS, referral to SRO
10. Possession or Viewing of Pornography/Inappropriate Material	10. 3 days of OSS, referral to SRO
11. Hazing	11. Subject to OSS
12. Any Continued Level III Offense	12. Expulsion and/or referral to Teen Learning Center,

Level IV – Acts which result in violence to another's person or property or which pose a threat to the safety of others in the school. These acts are so serious that they usually require administrative actions which result in the immediate removal of the student from school, the intervention of law-enforcement authorities and action by the Board.

Zero Tolerance Acts – In order to ensure a safe and secure learning environment free of drugs, drug paraphernalia, violence, and dangerous weapons, any student who engages in the following behaviors will be subject to expulsion for a period of not less than one (1) calendar year. The Director of Schools shall have the authority to modify this expulsion requirement on a case-by-case basis. For purposes of this section, expelled means removed from the pupil's regular school or removed from school attendance altogether, as determined by the school official. Nothing in this section shall be construed to prohibit the assignment of such students to an alternative school. Zero tolerance acts are as follows:

(1) Students who bring or unlawfully possess a legend drug, drug paraphernalia or other controlled substance or a dangerous weapon onto a school bus, onto school property or to any school event or activity.

(2) Any student who while on a school bus, on school property or while attending any school event or activity:
   a. Unlawfully possesses a legend drug, drug paraphernalia or other controlled substance or dangerous weapon
   b. Commits battery on a teacher or other employee of the school.