

Cleveland City Schools Student and Parent Technology Acceptable Use Policy

Terms and Conditions

1. Acceptable Use

The use of technology must be consistent with the educational objectives of the school district. Use of another organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material or material protected by a trade secret. Commercial activities, product advertising or political lobbying are also prohibited. The acceptable use of personal communication devices is defined by board policy and school procedures.

2. Privileges

The use of school network and the Internet is a privilege, not a right, and inappropriate use will result in cancellation of these privileges. School principals are empowered to suspend a student's access to technology for any infraction of these guidelines. A Student may have NO EXPECTATION OF PRIVACY. The school system can and will conduct searches. School equipment is not for personal use. Contents of school owned devices are not private and may have to be accessed by the administration and disclosed to attorneys, investigative agencies, and possibly the court. Do not use school system equipment to access, store, or transmit any materials that are pornographic or defamatory or that degrade any person in a protected class as defined under antidiscrimination laws. Attempts to subvert the filtering system that brings the system into compliance with the Children's Internet Protection Act will be met with revocation of privileges. Do not download any program without the express permission of the school systems' technology department. Do not add either USB or any other type of wireless device to the network in order to obtain internet or printing access. Ad Hoc networks between computers are not permitted.

3. Etiquette

Individuals are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- (a) Be courteous and polite. Offensive or inflammatory speech will not be tolerated.
- (b) Use appropriate language. Profanity and/or obscenity are not permitted at any time.
- (c) Do not reveal personal information about one's self, other students or teachers.
- (d) Electronic mail (email), messaging, and text messaging are not guaranteed to be private. People who administrate the email system do have access to all mail and messages. We are required by law to log all incoming and outgoing mail and messages. Messages relating to or in support of illegal activities may be reported to the authorities. Electronic messages will be monitored and may be distributed to or reviewed by people who were not the original intended recipients. Email accounts provided by the system will be for educational purposes only. POP3 mail accounts may not be established on any system equipment.
- (e) Use the network in such a way that you will not disrupt the work of others. The following are unacceptable activities: Using the e-mail/network for personal correspondence, playing games, video or audio streaming, gossiping, carrying on romances, shopping, attempting to view and download pornography. Using school equipment to access non-school sanctioned Blogs, Wikis or Chat Rooms is prohibited.
- (f) Assume that information accessible via the Internet is private property, and is trademark and copyright protected. Do not quote websites or personal communications without the author's prior written consent.
- (g) Do not make copies of any software programs or other copyrighted materials without the express consent of the school system technology staff.

4. Vandalism

Vandalism will result in a cancellation of privileges and possible legal action. Vandalism is defined as any intentional effort to alter/damage equipment or software, destroy data of another user, and/or the Internet or other networks that are connected to the Internet backbone. This includes, but is not limited to, the uploading or creation of computer viruses, and/or hacking of network databases, network file servers and

downloading and/or installation of any software without the express permission of the Technology Department of Cleveland City Schools. Students and/or parents may be held liable for the cost of restoring technology resources interrupted as a result of the student's actions.

5. Security

Security on any computer system is a high priority, especially when the system involves many users. Any attempts to disable security programs is unacceptable. Never share your password or account with anyone. An individual has full responsibility for the use of his/her account, and can be held responsible for any policy violations that are traced to the account. Students are prohibited from accessing or working on any teacher's computer. Students may not use thumb drives, removable storage devices or wireless devices to copy or store any identification information on staff or other students. Use of the school network to create or access Blogs, Wikis, and Chat Rooms for unprofessional behavior is prohibited. Use of web sites like Twitter, Facebook, etc., to post your personal information is discouraged. Violation of Privacy with regard to student information is not acceptable.

6. Permission

Students and their parents will be required to sign the attached form for permission to access computer and network resources.

7. Board Policies

Use of Cleveland City Schools' technology by employees and students is governed by Board Policy. The following policies are explicit in their definition of uses of technology resources and the consequences of abuse of same: Use of Internet 4.406; Use of Electronic Mail 1.805; and Web Pages 4.407. Additional policies with related information: Use of Copyrighted Material 4.404 and Student Publications 6.704.

8. Exception of Terms and Conditions

These terms and conditions reflect the entire agreement of the parties and supersede all prior oral and written agreements and understandings of the parties. These terms and conditions shall be governed and interpreted in accordance with the laws of the State of Tennessee and the United States of America. Other exceptions include Cleveland City Schools' Technology Support Staff and Cleveland High School's Information Technology Education programs (such as Computer Architecture, Network Architecture, PC Internship, Web Design, and Programming Fundamentals, within the parameters of such courses).

Revised 3/15/2016

Exhibit I - Student and Parent Agreements

Student

I have read and do understand the Acceptable Use Policy and the referenced Board Policies and will abide by the Terms and Conditions for use of the school systems' technology resources. I further understand that any violation of these terms and conditions is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action and/or appropriate legal action may be taken.

Student Name (Please Print)

Student Signature

Date

PARENT OR GUARDIAN

(If the student is under the age of 18, a parent or guardian must read and sign this agreement.)

As the parent/guardian of _____, I have read the Terms and Conditions for access to the school system technology resources. I understand that this access is designed for educational purposes and the Cleveland City Schools and the State Department of Education Office of Technology have taken available precautions to eliminate controversial material. However, I also recognize it is impossible to restrict access to all controversial materials acquired on the network. I understand that there are consequences for violations of these guidelines with respect to use of computer equipment, network, or Internet.

I hereby GIVE my permission for my child to use Cleveland City Schools' network and the Internet and certify that the information contained on this form is correct.

Parent or Guardian (please print):

Signature of Parent or Guardian

Date

Revised 3/15/2016

Cleveland City Schools
Board of Education
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