

**Raider Outreach
Verification Form
Tuesday, April 2, 2019
8 am – 1 pm**

The verification form will need to be completed by the adult supervising the volunteer activity. This form will need to be returned to Mrs. Harden in the library no later than Friday, April 5th. All Seniors will be marked with an unexcused absence on April 2nd. This unexcused absence will be removed once the verification form as been returned. All seniors will have three days to return this form as stated in the student handbook. Remember, seniors will not be able to participate in senior activities if there is an unexcused absence on April 2nd. This includes, but not limited to, prom, the senior party, and walking at graduation.

Also, if the senior is participating in TNPromise scholarship, the senior must submit these hours no later than July 1, 2019. Go to www.tnachieves.org/community-service/submit-cs-hours and complete the form entirely. Below are a few tips for completing the form:

- Did you volunteer at the same organization multiple days? When completing the form, make sure you list all the days you worked and the total number of hours that you completed.
- Having problems submitting the form? Email us: volunteer@tnachieves.org.
- After you have submitted your form, you should see a completion page that states “Thank you for submitting a tnAchieves community service form.” You will also receive a confirmation email at the email address you provided on your form. Save this confirmation email for your records.
- If you receive an error message when completing your form, this means your form did not submit and your hours have not been received! Please follow the directions provided on the error message or contact us: volunteer@tnachieves.org.
- To check the number of hours you have submitted, provide your information at www.tnachieves.org/community-service/check-my-community-service-hours

Return to Mrs. Harden in the library by Friday, April 5, 2019.

Make sure the volunteer hours are with an actual organization (not an individual), you are not being paid, and you are being supervised by someone who is not a family member.

Student's Name: _____ **Climb Teacher:** _____

The CHS student volunteered at _____

on April 2, 2019 from the hours of _____ to _____.

Supervising Adult's Signature

Supervising Adult's Email