

# CLEVELAND HIGH SCHOOL

“Tennessee’s First School of Excellence”

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## 2018/19 STUDENT HANDBOOK

### CHS ALMA MATER

*We lift our hearts in song and praise  
For our school, Cleveland High  
In love and gratitude we'll sing  
As days and years go by  
We love the white and blue  
We will be loyal, true  
So, Alma Mater, here's to you  
Our own school, Cleveland High*

*Lyrics by Elizabeth Cate Manly*

*Music by Crill Higgins*

**CHS MISSION STATEMENT:** OUR MISSION IS TO PREPARE AND EQUIP ALL STUDENTS TO POSSESS THE SKILLS AND KNOWLEDGE TO BE PRODUCTIVE CITIZENS IN A CHANGING GLOBAL SOCIETY.

# CHS HISTORY

Motivated by a desire for less crowded classrooms, a strong college preparatory program, and vocational education, a group of Cleveland citizens began working for a city high school in the late 1950's. The first step was taken in 1959 when a ninth grade was added to Arnold School. Creating a new high school is a major undertaking for any community, and Cleveland was fortunate to have leaders with vision, perseverance, and ability. Dr. Gilbert Varnell, Chairman of the Cleveland Board of Education, T.C. Bower, Superintendent of Cleveland City Schools, E.L. Ross, Principal of Arnold School, and Crill Higgins, faculty member and President of the Cleveland Education Association provided the leadership and wisdom this project needed. In the summer of 1966, the final arrangements for occupying the building were completed. Formal dedication ceremonies were held on October 2, 1966, with J.H. Warf, State Commissioner of Education, as guest speaker.

## BOARD POLICY DISCLOSURES

**NON-DISCRIMINATION STATEMENT:** Cleveland City Schools will not tolerate discrimination or harassment from employee to employee, employee to student, or student to student on the basis of race, color, national origin, sex or disability. Anyone who feels he/she has been grieved in regard to any of the aforementioned categories may file a grievance with the Supervisor of Instruction for Cleveland City Schools. A Grievance Form may be obtained in the school office or the central Administrative Office Building. A grievance may also be filed with the U.S. Office of Civil Rights. Any student of this school district who wishes to file a discrimination/harassment grievance against another student or an employee of the district may file a written or oral complaint with a teacher, counselor, administrator, complaint manager, or other adult employed in the school system (6.304 and 6.305). For detailed information, refer to the Cleveland City Schools Board of Education policies for Discrimination/Harassment of Employees (5.500), Discrimination/Harassment of Students (6.304), and Student Concerns, Complaints, and Grievances (6.305). Copies of these policies may be obtained at any school, or they can be accessed at our website at [www.clevelandschools.org](http://www.clevelandschools.org). \*To file a complaint of discrimination regarding nutritional issues, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

**MEDIA STATEMENT:** Publicity is an integral part of the regular school program for Cleveland City Schools. Therefore, if you do not want your child in any story, picture, or video for publicity in the media, please notify the school in writing within two weeks after the first day of school or within two weeks after registration.

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## 2018-19 CLEVELAND HIGH SCHOOL CALENDAR

7/30	Senior Parent Night 5:00 – 7:00
7/31	Junior Parent Night 5:00 – 7:00
7/31	Sophomore Parent Night 7:00 – 9:00
8/2	Freshman Parent Night 5:00 – 8:00
8/2	Non Freshman TVEC 7:30 – 8:30
8/6	First Day of School (Abbr. Day)
8/22	Underclassmen Picture Day
8/25	Senior Seminar @ CSCC
8/31	Homecoming
9/3	Labor Day (School Closed)
9/13	Parent Conferences 5:00-7:00
9/14	Hall of Fame Celebration
9/18-20	Senior Portraits
9/27-10/1	Fall Play
10/3	Underclassmen Make-Up Picture Day
10/4	Parent Conferences 5:00-7:00
10/5	End of Grading Period
10/16	ACT Testing (Class of 2019)
10/8-10/12	Fall Break
10/24	PSAT
10/25	NHS Induction
11/1	TN Promise Deadline
11/6	Staff Development
11/15-11/17	Play Offs Performances
11/9-11/23	Thanksgiving Break (School Closed)
11/26-12/14	State End-of-Course Tests
12/14	Choral Department Christmas Concert
12/17-21	Final Exams (Abbr. Day)-End of Grading Period
12/24-1/4	Christmas Break (School Closed)
1/4	Teacher In-Service (School Closed)
1/7	Staff Development (School Closed)
1/8	Students Return
1/19 – 1/20	Performance Showcase-Theater
1/21	MLK Day (School Closed)
1/24	Open House 5:00-7:00
2/18	Teacher In-Service (No Classes)

<b>2/19</b>	<b>Staff Development (No Classes)</b>
<b>2/28</b>	<b>EPSO Night 5:00-7:00</b>
<b>3/8</b>	<b>End of Grading Period</b>
<b>3/19</b>	<b>ACT Testing (Class of 2020)</b>
<b>3/11 - 3/15</b>	<b>Spring Break (School Closed)</b>
<b>3/28</b>	<b>Parent Conferences 5:00-7:00</b>
<b>4/19</b>	<b>Good Friday (School Closed)</b>
<b>4/22</b>	<b>Staff Development (No Classes)</b>
<b>4/15-5/3</b>	<b>State End-of-Course Tests</b>
<b>4/25 - 4/29</b>	<b>Spring Musical</b>
<b>5/4</b>	<b>Prom</b>
<b>5/7-18</b>	<b>AP Testing</b>
<b>5/12</b>	<b>Baccalaureate</b>
<b>5/13-15</b>	<b>Senior Exams</b>
<b>5/15</b>	<b>Senior Party</b>
<b>5/16</b>	<b>Graduation Practice</b>
<b>5/17</b>	<b>Graduation</b>
<b>5/21</b>	<b>Underclassmen Awards Assembly</b>
<b>5/22</b>	<b>Final Exams (Abbr. Day)</b>
<b>5/23</b>	<b>Final Exams (Abbr. Day) – Last Day of School</b>
<b>5/24</b>	<b>End of Grading Period</b>

## SECTION I – SCHOOL POLICIES

NOTE: Many policies will reference Cleveland City Schools' Board Policy. This policy is available online at [www.clevelandschools.org](http://www.clevelandschools.org) and in the main office of the school.

### **BULLYING POLICY**

The Cleveland City Board of Education has determined that a safe, civil, and supportive environment in school is necessary for students to learn and achieve high academic standards. In order to maintain that environment, acts of bullying, cyber-bullying, discrimination, harassment, hazing or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.

#### Definition:

Bullying can be defined as repeated and systematic harassment and attacks on others, perpetrated by individuals or groups. Bullying takes on many forms and can include many different behaviors, including, but not limited to:

- Physical violence and attacks
- Verbal taunts, name-calling, and put downs including ethnically-based verbal abuse and gender-based put downs
- Threats and intimidation
- Extortion or stealing of money and possessions
- Exclusion from the peer group
- Cyber bullying

### **BUS INFORMATION**

Cleveland City Schools provides bus services only to students living within the city limits. The school bus is an extension of the school, and appropriate behavior by students is expected. Bus transportation is a privilege and can be revoked at the discretion of a CHS administrator. For more specific information, refer to Board Policy 6.308. To view bus routes and schedules, visit [www.clevelandschools.org](http://www.clevelandschools.org) or call CCS Transportation at 472-9576.

### **PERSONAL COMMUNICATION/OTHER DEVICES**

Personal communication/other devices should not be audible or used in a classroom setting during: regular school hours, after school detention or other instructional time without teacher permission (refer to BOE 6.312). Continued violation of the classroom social contract will result in more severe school action as outlined in section III of Student Handbook.

## **DRESS CODE**

### **Rationale:**

In order to provide a safe and secure school, strengthen the educational focus, and establish an orderly learning environment while preparing students for success in the professional work place, students, parents and faculty at Cleveland High Schools have established the following standards for student dress and appearance.

### **General Information:**

Students are expected to adhere to dress code while on campus during regular school hours. If a student arrives at school and cannot comply with the dress code, he/she will not be allowed to attend classes. The student will be isolated and a parent called to bring appropriate clothing. If there is a question regarding a questionable item, please obtain clarification from the school administration before wearing the item.

### **All Apparel:**

- Must be size appropriate.
- No article of clothing may be worn which implies or otherwise promotes alcohol, sex, tobacco, drugs, violence, gangs, racial or offensive language. This includes belt buckles and jewelry.
- Extraneous zippers, metal studs, or dangling cloth strips are forbidden.
- Any item bearing the logo of any school other than Cleveland Middle and/or Cleveland High School(s) is strictly forbidden. College, military or professional sports team logos are acceptable.
- Solids and patterns are permitted.
- No undergarments should be visible at any time.

### **Bottom Wear:**

- Pants must be securely fastened about the waist and made of cotton, cotton/polyester, twill or denim.
- Long enough to reach the fingertips.
- For female students, any slits in skirts or dresses must not extend more than two inches from the hem.
- Slacks, shorts or skirts will be worn at or above the hip point and be able to stay up without a belt; NO undergarments are to be visible at any time.
- Pants should not have holes.
- Belts, when worn, must be leather or fabric and must have a plain buckle.
- Unacceptable items include (but are not limited to): pajama pants, tights or leggings (worn as pants), or yoga pants.

### **Dresses and Skirts:**

- For female students, dresses or skirts are acceptable if they meet the guidelines for top/bottom wear.

#### Shirts:

- Shirts must cover midriff area, and have a modest neckline. Any style or pattern is acceptable as long as it is modest and appropriate.
- Unacceptable items include, but are not limited to: items with a low neckline, spaghetti straps, made of see-through material, or shirts with cutouts.

#### Shoes:

- Shoes must be worn at all times. House shoes or slippers are not allowed.

#### Accessories:

- Headwear is not to be worn by any student while in the school building.
- This includes hats, ball caps, wool hats, beanies, bandanas, do-rags and skull caps.
- Large, long and/or heavy chains, studded or chained accessories are prohibited including wallet or belt chains.
- Sunglasses indoors are prohibited

#### Special Situations:

If a student cannot comply with the standardized dress code based on religious belief, vertical disability or by the request of a doctor, a parent or guardian may write a letter explaining the situation to the principal with a copy to the Public Information Supervisor at the Administrative Offices Building. Each case will be evaluated on an individual basis and if the parents and student are not satisfied an appeal may be sent to the Director of Schools.

#### Additional information:

The principals, designated by the Board of Education as the educational leaders of Cleveland High School are generally responsible for the attitude, manners, and conduct of the students and staff. Therefore, the principal, subject to confirmation by the Director of Schools and the Board of Education, has specific authority to determine a standard of dress and good grooming that will be compatible with a wholesome school situation. All students are expected to adhere to common practices of modesty, cleanliness and neatness; to dress in conformity with the accepted standards of the community; and to contribute in such manner to the academic atmosphere and not detract from it. No attempt will be made to dictate fashion styles as long as they are in keeping with Cleveland City Schools' policies. It should be noted, however, that it is the responsibility of the student and parent to adhere to the Dress Code. The Administrators of Cleveland Middle and Cleveland High School shall have the right to appraise any current fashion or fad and determine if it is appropriate for school. Fashions that the principal deems a distraction to the educational process will not be allowed. In matters of opinion, the judgment of administrators will stand.



## **HALL PASSES**

Students are responsible for having an official red hall pass and their student ID at all times they are out of the classroom. These passes are available at the discretion of any teacher or administrator.

## **INCLEMENT WEATHER**

In case of inclement weather, consult the following radio or television stations: WBAC, WCLE, WRCB (Channel 3), WTVG (Channel 9), or WDEF (Channel 12). See Board Policy 1.8011

When a severe weather WATCH is announced by the National Weather Bureau or the Emergency Management Service, each principal is responsible for initiating procedures within the school building which will place all staff members on alert. Spotters will be positioned to watch for approaching weather problems.

When a severe weather WARNING is announced, each principal is responsible for using emergency procedures for student safety, including moving students and staff to appropriate safe areas.

In addition to the above procedures, the principals will make certain that all exterior doors are locked. If possible, a message will be sent to parents using the home communications system, stating the need for the lockdown. Signs will be posted on exterior doors that announce the lockdown. No students will be allowed to leave school during a lockdown. Parents will be permitted to enter the building and stay in a designated area determined by the school staff.

No Cleveland City Schools' sponsored activities will take place during the window of time when there is a severe weather WARNING administered by the National Weather Bureau or the local Emergency Management Service. During a severe weather WATCH, continuous monitoring should occur.

## **LIBRARY MEDIA CENTER**

Hours for the LMC will be posted on the LMC doors.

To ensure the best possible environment, the following guidelines apply:

1. Every student must have a pass to visit the library or computer lab and must have school-related work to do.
2. Students may check out up to five books at a time for a two-week period. The materials may be renewed after two weeks if no other student has reserved them. Magazines may be checked out for 2 days at a time.
3. Overdue or lost books will need to be paid for by the end of each semester. Students with overdue or lost books will not be able to check out new books until the checked-out books are returned or paid for.
4. Computer stations with internet access and word processing capabilities are also available for student use. Students must always log on with his/her personal login and password.

5. Inappropriate use of the library's computers will result in a revocation of privileges as well as disciplinary action from an administrator. The library staff reserves the right to ask any student to stop using a computer. Some examples of inappropriate use include but are not limited to: instant messaging, ordering products, playing games, changing computer settings, downloading of files, adult content, or any non-academic content.
6. Color printing is also available for \$1.00 per page. Students must have money for copies with them to print.
7. No food or drinks are allowed in the library or at the computer work stations.

### **LOCKERS**

Students will be issued a locker at registration for a fee. Students must use ONLY their assigned lockers and should not alter them in anyway. Violation of these guidelines may result in loss of locker privilege. Money and other valuables can be stored in lockers at the student's discretion. Cleveland High School is not responsible for lost or stolen items in lockers. Any problems with locker operation should be reported to the main office. Lockers are subject to search by school officials at any time.

### **LOST AND FOUND**

Items that are found should be turned in to the main office. Unclaimed items will be donated to charity at the end of each semester.

### **LUNCH INFORMATION**

Students should report to the dining hall on time for their assigned lunch period and remain there until the dismissal bell rings. Students found outside the dining hall during their assigned lunch period will be referred to an administrator. Students should maintain appropriate behavior and leave their table clean. Leaving trash at a table will result in disciplinary action and being required to help clean the dining hall. Any problems during lunch can be handled by one of the teachers or administrators on duty.

Students whose family income qualifies for assistance under the Federal Lunch Program are encouraged to apply for free or reduce-priced lunches on registration day. Late applications, however, will be accepted at any time during the year. Students who participated the previous year will be given a short grace period at the beginning of the current school year, but must reapply each year. Waivers of the Student Activity and Locker Fees are based on qualifying for Free/Reduced Lunch. Outside food cannot be delivered to students during lunch.

### **MEDICATION POLICIES/NURSE**

A registered nurse is on duty each day near the West Wing Administrative Offices. The clinic has the following guidelines:

1. Any drugs, prescription or non-prescription should be turned in to the school nurse. Any student found in possession of drugs will be subject to zero-tolerance procedures.
2. Any student who is sick must meet with the nurse prior to checking out of school. The nurse will contact the student's parent or guardian.
3. A student may not stay in the clinic for an extended period or unattended.
4. A student must have a pass from his/her teacher to visit the nurse.

5. No medication, prescription or non-prescription, can be administered without a medication form signed by a parent or guardian. For prescription medications, a physician's signature is also required.
6. If the nurse is out of the office, an administrator will be made available to assist students.
7. If the nurse or an administrator determines that a student is too sick to remain at school, parents must pick the student up.

### **PARKING**

In order to park on campus, students must purchase a general parking permit. Students must present a valid driver's license, current proof of insurance, and registration. Students must have the mirror decal displayed at all times. There is a 10 MPH speed limit on campus, and sound systems should be kept at a low level. Students are not allowed to go to a vehicle during the school day without a pass from an administrator. Disciplinary action can be assigned to the student driver for non-registered or illegally parked cars.

### **STUDENT DEBIT ACCOUNTS**

Money may be placed into an account at any time by visiting the lunchroom staff before school hours or by the MealpayPlus link at [www.clevelandschools.org](http://www.clevelandschools.org). Make checks payable to Cleveland High School. Fines and money owed will carry over from year to year and must be paid in full in order to participate in graduation activities and ceremonies.

### **STUDENT IDs**

Student IDs will be used for numerous reasons this year. Students should carry their ID on their person whenever they are in the hall. If a student would like to have a replacement ID made, they may do so for a cost of \$10.00.

### **TEXTBOOKS**

When a student is issued a textbook by a teacher, he/she becomes responsible for a reasonable amount of upkeep. If a textbook becomes lost, stolen, or damaged, the student is responsible for paying for a replacement.

### **VISITORS**

All visitors must sign in at the Front Office Window, located at the East Side/Football Field Entrance to the building, and must wear a visitor's badge while on campus. Valid ID is required to gain access to the building or information on a student. Students are not allowed to have friends visit them during school hours, including lunch, without permission from the Principal. Persons deemed to be inappropriate visitors by an administrator will be escorted off campus by a School Resource Officer.

## SECTION II – ATTENDANCE

### ATTENDANCE POLICY

Truancy is defined as an absence for an entire day, or major portion of the day, or major portion of any class, study hall or activity during the school day for which the student is scheduled.

#### Tiered Intervention Procedures

**Tier I (3-4 total absences per school year) consists of the following interventions:**

1. Attendance plan/contract with student.
2. Parent contact
3. Follow up attendance meetings each 90 days or less

**Tier II (5-8 total absences per school year) consists of the following interventions:**

1. Attendance team assessment of student support needs
2. Modification of attendance plan/contract
3. Parent conference (eighth absence will result in a citation)

**Tier III (9+ total absences per school year) consists of the following interventions:**

1. Assignment of school-based community service
2. Referral to campus court

#### EXCUSING AN ABSENCE/TARDY

The laws of Tennessee recognize only five reasons to excuse an absence or tardy. They are:

1. Personal illness
2. Illness of an immediate family member
3. A death in the family
4. Religious observances regularly observed by persons of a certain faith
5. Circumstances which, in the judgment of the principal, create emergencies over which the student has no control.

When a student is absent or tardy, a note with the student's name, date, absence information and parent signature must be sent to the school. Parent or doctor excuses will **ONLY** be accepted within five school days after the last date of absence/tardy. **Only three days of absences per semester may be excused by a parent.**

Excessive incidences of being tardy will equate to and accumulate toward total number of absences. Five tardies equal one absence.

Juniors and Seniors are permitted two days per school year for college visits. Documentation from the college must be provided.

### **CHECK-INS/CHECKOUTS**

Students will be counted tardy if they arrive after 7:50 am. Disciplinary action will be assigned for excessive unexcused tardies to class. A parent or designee attempting to check a student out must be listed as a guardian or emergency contact in the student's school records. Identification must be presented by parent or designee. If a parent cannot physically come into the building for check out an email must be transmitted and verified at least one hour ahead of time.

Driving students may check out by bringing a parent note to the Main Office for verification.

Students should never leave campus without signing out at the Front Office window. Students who become ill must check out through the nurse or an administrator.

### **HOMEBOUND**

Any student who requires homebound instruction should make an appointment to see a school counselor. Medical documentation is required for verification.

### **ATTENDANCE VERIFICATION FOR LEARNER'S PERMIT**

Any student that is 15-17 years old and wishes to obtain a learner's permit must request an attendance verification form. Students must have passed and be passing three out of four core classes in the previous and current semester. Students cannot have had more than ten consecutive or fifteen total absences in the current semester. These forms are valid for thirty days. Allow a two day period for processing. See Board Policy 6.200.

### **HOMEWORK ASSIGNMENTS FOR ABSENTEES**

If a student has an excused absence and will be missing school for more than two days, a parent can call the Main Office to request missed homework assignments. Students have the number of days absent plus one to return the makeup work to the teacher. Assignments will be ready for pickup within 24 hours.

### **TARDIES**

Students are expected to be on time for all classes. Students are marked tardy if they arrive in the first half of the block without a red pass from a teacher or administrator. Students are considered absent if they arrive after 45 minutes into the class period. Excessive tardies can be referred to Campus Court. Five tardies equal one class absence.

## **SECTION III – BEHAVIOR EXPECTATIONS**

### **CODE OF CONDUCT**

The Board expects all school staff, students, and parents to assume responsibility for appropriate behaviors in the schools. Staff, students, and parents have the right to expect safety, non-discrimination, and a focus on learning in the schools. Staff, students, and parents have the responsibility to:

- Follow the rules of the school and the laws of the country
- Treat themselves and others with respect
- Handle personal and school property carefully
- Behave at all times in a manner that encourages learning

Board Policy 6.30

### **DETENTION**

Detention is held during lunch and after school. The student must sit silently for the entire time and must bring class assignments to work on. Failure to serve a detention by the assigned deadline will result in further action.

### **IN-SCHOOL SUSPENSION (ISS)**

In-school suspension will be held Monday-Thursday as assigned by administration. Students will complete their classwork in a secluded environment. Students who have completed classwork will be required to complete ACT Prep or other assignments from the ISS Coordinator.

### **OUT-OF-SCHOOL SUSPENSION (OSS)**

Students who receive out-of-school suspension are not allowed on campus for any reason. This includes any school-sponsored activity, including those off-campus. Violators will be cited for trespassing and escorted off campus by a School Resource Officer.

### **JUVENILE CITATIONS**

School Resource Officers (SRO) will issue citations in some situations as part of a student's consequences. The Bradley County Juvenile Office can assign students a monetary fine based on the disciplinary referral. Payment of fine can be turned in to SRO office or mailed to Bradley County Juvenile Office.

### **CAMPUS COURT**

The Bradley County Juvenile Court has implemented a program that meets in the school buildings. This Campus Court handles issues related to truancy and unruly behavior. Parents will be notified by phone and/or mail if they are required to appear in Campus Court.

### **DISCIPLINARY HEARING AUTHORITY (DHA)**

Students who are expelled for more than 10 days have the right to appeal by requesting a review by the Disciplinary Hearing Authority. A request for a DHA can be made by calling Cleveland City Schools Administrative Office Building at 423-472-9571.

## STUDENT BEHAVIOR AND CONSEQUENCES

The following are guidelines for student behavior and will be subject to the discretion of administration.

### Level I:

*Off-Task Student Behavior which impedes classroom instruction and violates classroom social contract. Should be handled by classroom teacher.*

STUDENT OFF-TASK BEHAVIOR	POSSIBLE TEACHER ACTION(S)
<b>Unauthorized Use of Device (Phone/Laptop)</b> <b>Minor Disruptive Behavior</b> <b>Tardy to Class</b> <b>Cheating</b> <b>Plagiarizing</b>	<b>Review of Social Contract</b> <b>On-Task Questions</b> <b>Student Conference</b> <b>Parent Phone Call</b> <b>Additional Assignment</b> <b>Teacher Time Before/After School</b>

**\*IMMEDIATE PARENT CONTACT REQUIRED AFTER 2<sup>ND</sup> OFF-TASK BEHAVIOR**

### Level II:

*Student behavior whose seriousness or frequency tends to disrupt the learning climate. Included in this level are misbehaviors which do not represent a direct threat to the health and safety of others and/or whose educational consequences are serious enough to require corrective action on the part of educational or administrative personnel.*

#### STUDENT ACTION

1. Continued Violation of Social Contract  
(3 Off-Task Incidents)
2. Dress Code
3. Outside of Class/Approved Area w/o Pass
4. Public Display of Affection
5. Excessive Tardies
6. Skipping Class
7. Parking/Driving Violation
  
8. Altering/Forging School Documents
9. Failure to complete Level I Teacher Action
10. Improper use of computer  
(See Acceptable Use Policy)

#### ADMINISTRATIVE ACTION

1. Up to 4 days ISS, possible referral to SRO and/or possible behavior support plan
2. Admin Detention
3. Admin Detention
4. Parent Conference
5. Admin Detention
6. Admin Detention/ISS
7. SRO referral & possible loss of parking privilege or ISS/OSS
  
8. Up to 4 days ISS
9. Up to 4 days ISS
10. Loss of computer privileges



## STUDENT ACTION

11. Minor damage or destruction of property/vandalism
12. Possession of tobacco and/or paraphernalia (including Electronic cigarettes and vapor devices)
13. Leaving campus without permission

## ADMINISTRATIVE ACTION

11. Replacement of item's cost, community service or Referral to SRO
12. Confiscation, up to 4 days ISS, and Referral to SRO
13. Up to 4 days ISS and/or SRO refer

*Level III – Behavior directly against persons or property and/or whose consequences may seriously endanger the health or safety of others in the school including continuation of Level II.*

## STUDENT ACTION

1. Continuation of Level I or II Offenses
2. Violation of Safety Procedures
3. Bullying/Cyber-bullying/Harassment/Hazing
4. Fighting
  - a. Pushing/Shoving/Horseplay
  - b. Inciting
  - c. Physical altercation
5. Harassment (Physical, Sexual, or Verbal)
6. Major Classroom/School Disruption/Disrespect
7. Abusive/Threatening Language (Student to Teacher)
8. Theft
9. Possession or Consumption of Alcohol / Synthetic Drugs
10. Possession or Viewing of Pornography/Inappropriate Material
11. Inappropriate Sexual Behavior
12. Gambling
13. Any Continued Level III Offense

## ADMINISTRATIVE ACTION

1. OSS and Implementation of Behavior Support Plan, or possible referral to SRO
2. ISS and Parent Conference
3. Referral to a SRO and OSS
4. See below
  - a. Up to 4 days ISS
  - b. Up to 5 days OSS
  - c. Referral to a SRO and OSS for up to 5 days. Multiple offenses will result in long-term suspension.
5. Referral to SRO, OSS, possible referral to Alternative Placement Program
6. OSS and/or SRO charge of disorderly conduct
7. Expulsion/OSS, referral to SRO, possible referral to Alternative Placement Program
8. Referral to a SRO and OSS, and/or possible referral to Alternative Placement Program
9. 20 days of OSS, referral to SRO
10. 3 days of OSS, referral to SRO
11. Up to 5 days OSS and/or SRO Referral
12. Up to 4 days ISS
13. Expulsion and/or referral to APP

*Level IV-(Zero Tolerance Acts) – In order to ensure a safe and secure learning environment free of drugs, drug paraphernalia, violence, threats, and dangerous weapons, any student who engages in the following behaviors will be subject to expulsion for a period of not less than one (1) calendar year. The Director of Schools shall have the authority to modify this expulsion requirement on a case-by-case basis. For purposes of this section, expelled means removed from the pupil's regular school or removed from school attendance altogether, as determined by the school official. Nothing in this section shall be construed to prohibit the assignment of such students to an alternative school. Zero tolerance acts are as follows:*

**FIREARMS** (as defined in 18 U.S.C. \*921)

Any student who brings or possesses a firearm on school property

**DRUGS**

Any student who unlawfully possesses any drug including any controlled substance or legend drug

**ASSAULT**

Any student who commits aggravated assault as defined in \*39-13-102 upon any teacher, principal administrator, or any other employee of the school or school resource officer.

**ELECTRONIC THREATS**

Any student who transmits by an electronic device any communication containing a credible threat to cause bodily injury or death to another student or school employee and the transmission of such threat creates actual disruptive activity at the school that requires administrative intervention.

**NOTIFICATION**

When it is determined that a student has violated this policy, the principal of the school shall notify the student's parent or guardian and the criminal justice or juvenile delinquency system as required by law.

## **SECTION IV – GUIDANCE/COUNSELING**

MISSION STATEMENT: THE MISSION OF THE CLEVELAND HIGH SCHOOL COUNSELING PROGRAM IS TO SUPPORT ALL STUDENTS THROUGH A COMPREHENSIVE AND DEVELOPMENTAL APPROACH BY ADDRESSING ACADEMIC, CAREER, AND PERSONAL/SOCIAL SKILLS NECESSARY TO ACHIEVE QUALITY LEARNING AND LIFELONG SUCCESS AS DIRECTED BY CLEVELAND CITY SCHOOLS. THE SCHOOL COUNSELOR'S ROLE IS TO FOSTER PERSONAL RESPONSIBILITY IN STUDENTS AS THEY WORK TOWARD BECOMING SUCCESSFUL 21ST CENTURY CITIZENS IN AN EVER-CHANGING SOCIETY.

### **ADDING OR DROPPING A CLASS**

To add/drop a class, students must complete the online schedule change form. Required courses cannot be dropped. If a student is added to a class after it starts, it is his/her responsibility to make up all previous work. Once the course selection process is complete, student- and/or parent initiated requests to drop an EPSO course will only be considered if the student is found to be academically misplaced. Schedule change requests will not be accepted after the 3rd day of each semester.

### **CLASS RANK**

Class rankings are first calculated at the beginning of Senior year and revised at the end of the first semester. Seniors meeting the requirements to be a "Raider Scholar" are ranked first in order of GPA, with all other students ranked after in order of GPA.

### **CLASSIFICATION OF STUDENTS**

Seniors must have 20 credits at the beginning of the school year. Juniors must have 12 credits at the beginning of the school year. Sophomores must have 6 credits at the beginning of the school year.

### **CORRESPONDENCE/ONLINE COURSES**

Credit for correspondence or online courses for current students will be granted only if prior approval was given by the Principal.

### **COUNSELING SERVICES**

Cleveland High School's counseling staff is a highly-qualified group trained in many areas. The following services are offered to the students, parents, and faculty:

- (1) Academic Advisement and Counseling
- (2) Graduation Checklists and Requirements
- (3) Military, College, and Career Planning and Exploration
- (4) At-risk Assistance for Students
- (5) Support Teams and Referrals
- (6) Short-term Counseling and Crisis Intervention
- (7) Standardized Testing Program Coordination
- (8) Parent/Teacher Conferences
- (9) Homebound Services Coordination
- (10) Small Group Counseling and Classroom Presentations

## **COURSE LOAD**

All students in grades 9-12 must take eight courses per school year. Any exceptions must be approved by the Principal.

## **EARLY POST-SECONDARY OPPORTUNITIES (EPSO)**

### ***Advanced Placement:***

Cleveland High School offers many courses that prepare students for the College Board's Advanced Placement (AP) Exams. AP courses are introductory or second year college courses. They require much more time and work, but they offer greater opportunity to master a subject and to explore it in greater depth. Any student enrolled in an AP course is required to register for and take the corresponding AP exam (approximately \$95). Students with a 3 or higher on the AP exam will be reimbursed for the exam fee. Scores on AP exams can be honored by universities toward awarding credits. Check with the individual institution you are interested in. Once the course selection process is complete, student- and/or parent initiated requests to drop an AP course will only be considered if the student is found to be academically misplaced.

### ***Dual Enrollment:***

Cleveland High School, in conjunction with Cleveland State, Lee University and MTSU, offers both On- and Off-Campus Dual Enrollment. Dual Enrollment allows students to earn high school and college level credits simultaneously. Grades earned through Dual Enrollment will earn 1 honors-level credit at CHS and will be calculated into the student's GPA if the course is at least three credit hours. Students are responsible for the cost of tuition/books and are encouraged to take advantage of the state dual enrollment grant. At no time can an Off Campus Dual Enrollment course be used to fulfill a graduation requirement other than an elective credit. Also, students cannot take a course as Off-Campus Dual Enrollment if it is offered on the Master Schedule at CHS. Individual cases where scheduling issues arise should be addressed with the Counselor and approved by the Principal. Dual enrollment class selection and participation should be taken seriously as students are not permitted to drop an off-campus dual enrollment once enrolled. The following are requirements to register for a Dual Enrollment course:

- (1) Student must be a Junior or Senior and must have a parent's permission
- (2) Cumulative GPA of 3.0 or higher
- (3) ACT scores of at least 19 composite and 19 or 20 sub-test score in the subject area depending on the course.

### ***State Dual Credit:***

Cleveland High School students have the opportunity to earn college credit that can be applied to any Tennessee public postsecondary institution. Dual credit allows student to earn high school and college level credits simultaneously. Grades earned through Dual Credit will earn one honors level credit at CHS. All students take a standards-based challenge exam to fulfill postsecondary credit. CHS course fees vary, but there is not a class tuition fee assessed.

***Local Dual Credit:***

Cleveland High School students have the opportunity to earn college credit that can be applied to the local cooperating institution, currently Cleveland State Community College or Franklin Academy. Dual Credit allows student to earn high school and college level credits simultaneously. Grades earned through Dual Credit will earn one honors level credit at CHS. All students take a standards-based challenge exam to fulfill post-secondary credit. CHS course fees vary, but there is not a class tuition fee assessed.

***Industry Certification:***

Students may receive industry certification after completing a sequence of courses, usually a combination of dual credit and dual enrollment, in a specific sequence. Students must pass all challenge exams and meet all safety expectations. Industry certifications are offered in conjunction with a local institution, currently Cleveland State Community College and Tennessee College of Applied Technology, or Franklin Academy. Fees associated with certification tests vary and are generally the responsibility of the student.

**EVALUATION AND ASSESSMENT**

Information from the TNDOE Report Card can be accessed on the Tennessee Department of Education's Website. <https://www.tn.gov/education/assessment.html>

Bookmark this page and refer to it regularly since it contains links to the various state assessments, strategies, graduation requirements, testing dates, and other helpful information.

**EXIT EXAMS/REQUIRED TESTING**

All 11th graders must take the ACT given on campus during the spring. Students in various classes will take the TNReady/End of Course exams which will count as a Final Exam in those particular courses.

**FINAL ASSESSMENTS**

Every class at Cleveland High School is required to give a final assessment worth 15% of the final average. Students are not permitted to take final assessments early. If a class uses a TN Ready/EOC exam as a final exam, a final assessment must be given on the scheduled final exam day. Students with excused absences (as defined by the State of Tennessee) will be permitted to take assessments within five days. Suspended students will be given a separate time to take final assessments.

**FIFTH BLOCK**

Academic tutoring and Credit Recovery are available after school to all students. Students must be currently enrolled in a participating course or courses and must bring materials associated with those courses.

### **GRADE POINT AVERAGE (GPA)**

A student's GPA is determined by a four-point scale: An A=4 quality points, B=3, C=2, D=1, and F=0. A GPA is calculated by dividing the student's total number of quality points earned by the number of credits attempted. Grades are weighted to allow for honors or EPSO classes. Also, if a class is repeated because of failure, two courses will show up on the transcript, but only the later/passing class will be calculated in the GPA. If a student fails a class, the student must retake the exact same course to replace it in the GPA calculation.

### **GRADING SYSTEM**

Final averages are calculated by the following formula: (0.85 times the semester average) +(0.15 times the Final Exam)

Grading Scale

A (93-100%), B (85-92), C (75-84), D (70-74), F (0-69)

### **GRADING ADVANCED COURSEWORK**

This grading system shall be uniform throughout the school system for each grade.

Advanced coursework grades will be weighted with additional percentage points to calculate the final average. Depending on the course taken, the following percentage points will be assigned:

- Honors Courses – three (3) percentage points
- Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual Enrollment Courses - four (4) percentage points
- Advanced Placement – five (5) percentage points

### **GRADE CHANGES/INCOMPLETES**

When a student wishes to challenge or request a grade be changed, the original teacher is the only person who has the authority to grant or modify a grade. Incompletes are not to be awarded. Grades will be entered as they are calculated with zeros for missing work and will be updated when the work is turned in to the teacher.

## **GRADUATION REQUIREMENTS**

- ENGLISH – 4 credits
- MATHEMATICS – 4 credits • must include Algebra I, Geometry, Algebra II, and a 4th higher-level course • Algebra I taken at CMS counts as an elective credit but not toward the 4 required math credits
- SCIENCE – 4 credits • must include Biology, Chemistry or Physics, and a 3rd and 4th course
- SOCIAL STUDIES – 3 credits • Must include World History and Geography or AP Human Geography or AP European History, United States History, and Economics/United States Government
- WORLD LANGUAGES – 2 credits in same language
- TECHNOLOGY – 1 credit • must be chosen from an introduction class in a CTE area
- FINE ARTS – 1 credit
- PHYSICAL ED/WELLNESS – 1 credit in Wellness & ½ credit in Physical Ed • student may receive ½ Physical Ed credit by documenting a total of at least 67.5 hours of physical activity in a school-sponsored group
- PERSONAL FINANCE – ½ credit
- ELECTIVE FOCUS – 3 credits • must be from the list of approved Focus Areas
- OTHER ELECTIVES – 4 credits

Students must accumulate at least 28 credits to fulfill graduation requirements.

## **GRADUATION SPEAKERS**

Three students from the Senior Class will be selected to speak at graduation. The members of the class honor group select two of the speakers by secret ballot, and the senior class will select the third speaker as the Class Representative by secret ballot. The Senior Class President delivers the welcoming speech at graduation. The Principal reserves the right to final approval of graduation speakers.

## **MILITARY RECRUITERS**

Our school is required to provide, on requests made by military recruiters or institutions of higher education, access to secondary school students' names, addresses and telephone listings. A secondary school student or the parent of the student may request that the student's name, address and telephone listing not be released to military recruiters or institutions of higher education. If you prefer that Cleveland High School not share this information about your child, please notify the East Wing Counseling Office in writing.

## **NCAA ELIGIBILITY REQUIREMENTS**

Information can be accessed on the Cleveland High School website. <http://clevelandathletics.org/> Click on Athletics, and then on Blue Raider HQ. If you have a student athlete, bookmark this page and refer to it regularly. You should also make an appointment with the NCAA counselor who can provide specific information on core classes, transcript requirements and other eligibility requirements for your student athlete.

## **PROGRESS REPORTS/REPORT CARDS**

Progress reports and report cards are available online through PowerSchool. A paper copy can be mailed at the parent's request. Requests should be made each grading period through the Counseling Office.

## **RAIDER SCHOLAR**

Students can be recognized as "Raider Scholars" by meeting the honors course requirement and by obtaining a 3.5 CUMULATIVE GPA. In order to fulfill the honors course requirement, students must have completed or be enrolled in 3 courses for Freshmen, 6 courses for Sophomores, 9 courses for Juniors, and 12 courses for Seniors. Seniors classified as a "Raider Scholar" will be ranked first before other Seniors and will walk first in the Graduation Procession.

Raider Scholars must also complete the following requirements:

\*take 4 AP classes or 2 AP & 2 DE classes

\*two of the three honors classes must be core classes each year

Raider Scholar honor graduates will graduate with the Latin Honors Criteria:

\*Summa Cum Laude (3.91-4.0)

\*Magna Cum Laude (3.76-3.9)

\*Cum Laude (3.5-3.75)

Raider Scholar Honors Designation is determined at the end of the fall semester of the senior year.

## **SCHOLARSHIPS**

Millions of dollars in scholarships are offered to Cleveland High School's seniors each year. Students should check the Counseling Office website at [www.chsraiders.com](http://www.chsraiders.com) under the counseling tab for a scholarship calendar as well as scholarship applications during senior year.

## **SENIOR TRANSCRIPTS**

The counseling office provides academic transcripts as needed for scholarships, military, jobs, and college applications. Final Transcripts will be mailed starting the week after graduation. The online transcript request form can be found at [www.chsraiders.com](http://www.chsraiders.com) under the counseling tab.

## **SPECIAL SERVICES**

Cleveland High School offers individualized educational programs (IEP's) for students with intellectual, emotional, or physical disabilities. A multi-disciplinary team that includes counselors, classroom teachers, resource and administrative school personnel, parents, and the student will help develop this program. Students who are experiencing difficulties in classes may refer themselves for special services through a grade level counselor. Parents may also request students to be tested. Answers to frequently asked questions can be answered at the state website: <https://www.tn.gov/education/student-support/special-education/special-education-evaluation-eligibility.html>



**TRANSFER CREDIT**

Cleveland High School accepts credits earned at any regionally accredited or state-approved high school.

**TUITION (NON-RESIDENT) STUDENTS**

A student residing outside the boundaries of Cleveland City Schools must get approval by the school principal to attend. The student must pay a tuition fee established annually by the Board. Tuition amounts for the 2018-19 school year are \$800.00 for Bradley County residents and \$1675.00 for residents outside Bradley County. Tuition, payable to the CHS Bookkeeper, must be paid before a student begins classes.

**WITHDRAWAL PROCEDURE**

Requests for withdrawal are made through the East Wing Counseling Office.

Withdrawals are subject to the following guidelines:

- (1) Parents or guardians must authorize the withdrawal in writing and provide a copy of their picture ID.
- (2) The student must complete the withdrawal form, return textbooks, and clear all financial obligations.
- (3) The Counseling Office provides a copy of the withdrawal form, student's transcript, test scores, and immunization record when requested by the new school.

## **SECTION V – ATHLETICS AND CLUBS**

### **Student – Parent Participation Information**

#### **MISSION AND PHILOSOPHY**

Extracurriculars play an integral part in the life of students at Cleveland High School by assisting in promoting the importance of teamwork, effort, goals, and commitment. The staff of CHS recognizes that the athletic fields, gymnasiums, concert halls, and other performance venues are an extension of the classroom, where teaching is foremost in the development of character. Sportsmanship, respect for participants, and dignity in the face of adversity are more important than the outcome of the contest. All participants do not perform at the same level, but all can demonstrate effort, dedication, and fair play.

#### **STUDENT ELIGIBILITY REQUIREMENTS**

1. All participants are required to have a valid annual medical physical on a TSSAA medical form and have it on file with the athletic trainer or the athletic director. (Athletics only)
2. All student athletes competing in secondary athletics will be required to complete ImPACT (Immediate Post-Concussion Assessment and Cognitive Testing) concussion evaluation system every two years. ImPACT testing baselines will be used as an aide in concussion identification and as part of the return to participation plan required by the State of Tennessee and the TSSAA following a concussion. Student athletes will also must be evaluated by an ImPACT testing trained physician following a suspected concussion.
3. All students participating in extracurricular activities are also required to have on file a parental consent form signed by a parent or legal guardian stating that the student has the consent of his/her parent(s) or legal guardian to participate in practice, athletic contests, or performances.
4. Students must attend at least a half day of school in order to participate in a practice or contest on that day. If the principal or designee grants an excused absence in advance for a pre scheduled activity, or an unforeseen emergency, the student may participate on that day. A half day of school is not two blocks, but the number of minutes the child is in school. A half day is 210 minutes
5. In addition to other infractions, a student may be suspended or removed from a program for unexcused absences or chronic tardiness to classes or team/program practices.
6. A student may not participate when he/she is serving an out-of-school suspension. The student becomes eligible to participate on the next school day following the suspension.
7. A student must meet the TSSAA academic requirements. (Athletes only) A student must also meet the coaches/directors requirement for academic standards. A student participant may be put on suspension or even be removed from a team/program if he/she is not reaching his/her potential
8. Parent and student contract must be on file prior to the student being able to participate in practices, activities, contests, etc.

## **ACADEMICS**

First and foremost at Cleveland High School is academics. Program directors will be checking students grades weekly/biweekly and interventions will be put in place if needed. At 4.5 weeks, if a student is failing any class including climb, parents will be contacted and an academic plan will be put in place by the Activities Counsel. At the nine weeks, if a student is still failing a class, the student will not be allowed to participate in practices or games/performances until they are no longer failing.

## **TEAM/PROGRAM SELECTION**

Students will be evaluated to determine the level of play in which each will participate. Coaches/Directors will expect students to perform at his/her highest level in the areas of performance, attitude, and competitiveness. The official start date for each season as set forth by TSSAA rules will serve as the tryout period. (For Athletics) The length of the tryout period will be determined by each individual sports head coach or program director. The staff in each sport or program has sole discretion of which students make the team or program. There will be no guarantee as to the playing/performance time for any student. Off season legal issues or drug/alcohol use could prohibit a student from participation on a team based on the administration's decision.

## **SPORTSMANSHIP**

An important mission of the interscholastic athletics program is to teach and reinforce values relating to sportsmanship, competition, and fair play. We strive to produce athletes who respect their opponents, compete hard, and understand the virtues of following rules. It is expected that the coaches, team personnel, parents, and spectators respect this mission by exhibiting appropriate behavior at athletic events.

## **ASSUMPTION OF RISK**

Participation in extracurricular activities often includes intense competition and poses the potential for serious, catastrophic, or life-threatening injury. Participants and parents are urged to consider that there are inherent risks and hazards associated with athletic participation. Risks vary from sport-to-sport and can occur under direct supervision and with the use of proper safety equipment.

## **INSURANCE**

If your son/daughter is injured in an athletic event/performance or practice, your insurance will be the primary insurance used, and TNRMT will be the secondary insurance. If you do not have insurance, TNRMT will be the primary insurance. In the event that your child needs surgery, the athletic director or trainer will need to file a catastrophic insurance claim. If you take your child to the doctor and no accident reports are filed, there will be no insurance coverage. It is your responsibility to make sure that the coach or trainer filed the claim by making an accident report, and if your child needs surgery you must make sure that the trainer or A.D. has filed the catastrophic insurance claim. With deductibles and copays, coverage and limits on our insurance, there could be out of pocket expenses. Cleveland High School and Cleveland City Schools will not

be responsible for those payments. It will be the responsibility of the athlete's family to make any payments exceeding the insurance coverage.

## **TRAVEL**

Many teams/performance groups will travel to away games/performances by bus. There will be occasions when coaches, directors, parents, or other school personnel transport students to sporting events, performances, or activities. In such cases, all parties must follow the carpool policy, if they are transporting any student other than their child.

## **CARPOOL POLICY**

No student is ever to drive him/herself to or from a competition (Cleveland City Schools policy). They must ride in a car with a coach, director, parent, or other school personnel, and they all must leave from point A to the event together. After the game/performance, a parent can leave the game/performance with his/her child to go home as long as they have no other student in the car with them. Anyone leaving the facility transporting a student, other than their child, must return to point A with the carpool (TSSAA rule).

## **HAZING**

Hazing is prohibited at all times. Hazing involves any act that subjects teammates to mental or physical discomfort, embarrassment, harassment, or ridicule, whether it is done in person, social media, or etc. If a student observes a situation of hazing they are responsible to report it to their designated adult or they will be held responsible for negligence. In some instances hazing constitutes a criminal act. At a minimum, hazing may lead to immediate dismissal from an organization.

## **COMMUNICATION**

Parents should not attempt to address coaches immediately after games and practices, or directors after performances. Coaches/Directors have many post game/post-performance/practice responsibilities, including supervision of students. Also, the post game/performance/practice is often emotionally charged, and not conducive to productive discussion. If a parent feels a need to communicate a concern, the parent should contact the coach/director and/or athletic director/principal to arrange a later meeting.

## **CHAIN OF COMMAND**

Cleveland High School will strictly adhere to the policy that a disgruntled parent, fan or athlete MAY NOT address a coach/director before, during, or after a contest.

Procedures for addressing a concern:

1. If the concern starts with your child, have your child talk with the coach/director first.
2. Email the coach/director and request a meeting.
3. If there is no resolution, contact the Athletic Director or Fine Arts Admin and request a meeting. (Athletes only)
4. If there is no resolution, contact the Principal.

\*\*It is important not to confront a coach/director before or after a practice or game/performance.

These meetings will be made by appointment at a designated date and time. The student will be present at all meetings between parents and coaches/directors.

### **PARTICIPATION STANDARDS**

Participation in extracurricular activities is a privilege, not a right. Students must meet specific standards in order to earn this privilege. At a minimum, the following standards are required of all student-athletes/performers.

1. Exhibit public behavior that will reflect positively on the program, school, and community.
2. Exhibit responsible, respectful, and trustworthy behavior to teammates, the coach/director, opposing teams, student bodies, and community.
3. Exhibit responsible and respectful behavior on and social media-Twitter, Instagram, Snapchat, Facebook, and etc.,.
4. Exert efforts to maintain a high level of academic achievement as well as maximum effort in practice and competition.
5. Comply with all program, school, TSSAA, and school system rules, regulations, and policies.
6. Exhibit appropriate behavior at all program and school-related activities.
7. Attend all team functions including games/performances, practices, study hall, service projects, team dinners, and etc. unless ill or given prior permission to be absent by the coach/director.
8. Respect calls and decisions made by game officials.
9. Display good sportsmanship/character at all times.
10. Report to the coach/director any issues or developments that may affect eligibility status, including change of residence.

### **UNIFORMS**

All student athletes/performers are expected to adhere to the practice uniform and game uniform requirements set forth by each coach/director.

\*An athlete is never to start taking off part of the uniform, i.e. socks, shoes, and etc., during a game unless instructed to by a coach or trainer.

### **ILLEGAL SUBSTANCES/ALCOHOL/TOBACCO/STEROIDS/DRUGS**

All students at Cleveland High School are expected to refrain from the use of all tobacco products (including vaping devices and paraphernalia), drugs, and alcohol, both in school and out of school. Parents are responsible to oversee and monitor their student's behavior while off school grounds and are expected to take appropriate, decisive action to identify and prevent non-prescribed use of these substances by their student.

CHS staff, including coaches/directors and administrators, are charged with the task of alerting students to the harmful effects of tobacco products, drugs, and alcohol and to take corrective action upon verification of student use of these items. The commitment to tobacco-free, drug-free,

and alcohol-free behavior is especially important for those students who represent Cleveland High School in any school sponsored activity. The reputation of our school and the ultimate safety and welfare of students are jeopardized if the commitment is broken. For this reason, the Cleveland High School Alcohol, Drugs, and Tobacco Pledge has been developed.

### **DISMISSAL FROM OR QUITTING A PROGRAM**

Once a student begins practice (the 1st day of tryouts) in a sport/program and his/her squad membership is terminated for a reason other than being cut due to lack of ability, he/she is ineligible to participate in any other sport during that season unless he/she is given prior approval by the athletic director and/or the school administration.

Should a student voluntarily quit or be removed from a team/program, he/she is ineligible to participate in any other sport/program during that season unless he/she is given prior approval by the athletic director and/or the administration.

### **SOCIAL MEDIA**

The use of social media, network sites, personal web pages, Twitter, Instagram, Facebook, Snapchat, blogs, etc. are considered an extension of how you represent yourself and Cleveland High School. Pictures and/or information included on such sites will be considered the truth. Any student who posts information that is derogatory, threatening, disrespectful, or bullying towards peers, coaches, opponents, teachers, administrators, and other community members or that is demonstrating/insinuating acts of drug/alcohol use, sexually inappropriate behavior, or any other inappropriate actions will be held to the same standards as if acting in person. The consequences could include suspension or dismissal from team/program and suspension from school, or legal ramifications. This also includes fake accounts or profiles created to circumvent following the policies and procedures laid out in this Handbook.

### **ACTIVITY PROBATION**

At the direction of the principal, a student may be placed on probation from the team/program in lieu of or in addition to other penalties when a student is involved in a significant breach of the general policies of the Extracurricular Handbook. If a second breach of general policy occurs within one calendar year of being placed on probation, the student will be suspended from participation in the Cleveland High School extracurricular program(s) for a length of time to be determined by the administration.

### **GENERAL DISCIPLINE**

The rules, policies, and procedures addressed in the Extracurricular Handbook do not cover every possible infraction. Any infractions not listed will be covered by TSSAA, Cleveland City Schools and/or Cleveland High School discipline policy and procedures, and individual team/program rules consequences for students not adhering to any rule, policy, or procedure will be at the discretion of the principal.

## **PARENTS/FANS/SPECTATORS**

Any parent, fan, or spectator who acts in a disruptive manner will cause the game or program to be suspended until the situation is resolved or the spectator is removed by the administration. As a result of such a removal that spectator will not be allowed to return to any CHS extracurricular events until they have met with administration to discuss the length of the suspension that will ensue. Any parent, fan, or spectator who is berating or disrupting in nature may be asked to leave the activity. In such a case, that spectator will not be allowed to return to any CHS extracurricular events until they have met with the administration to discuss the length of the suspension that will ensue.

Any unsportsmanlike violation by a student-athlete, parent, fan, or spectator will be reported to the Principal by the game administrator within 24 hours of the incident to discuss the length of the suspension.

Cleveland High School recognizes that the athletic fields, gymnasiums, and performance halls are an extension of the classrooms in which teaching is foremost in the development of character, integrity, sportsmanship, and teamwork.

## **ADMINISTRATIVE TEAM**

Autumn O'Bryan – Principal  
Dr. Jacqueline Cothran – Assistant Principal  
Cliff Eason – Assistant Principal  
Bob Pritchard – Assistant Principal  
David Turner – Assistant Principal/Athletic Director  
Barbara Ector – Dean of Students  
Becky Guthrie – Counseling Coordinator  
Karen Hall – Instructional Facilitator  
Gayle Hiddleson – Special Services Coordinator  
Hilary Reid – BLADE Coordinator  
Renny Whittenbarger – CTE Supervisor

## **ATHLETIC COACHES**

Assistant Athletic Director – Karen Hall  
Trainer – Danielle Mullins  
Baseball – Preston Scoggins (Head Coach), Dustin Fromm, Dustin McPherson, Chad Davis, Scott McGowan  
Boys Basketball – Jason McCowan (Head Coach), Reggie Tucker, Keith Elliott, Dyron Pugh, Chuck Condo  
Girls Basketball – Tony Williams (Head Coach), Jamie Baird, Anne Person, Shneka Jones  
Cheerleading – Casey Brown, Kentiha Droke (Basketball), Holli Dunn, Jacquelyn Ingle (Football)  
Dance Team – Jessica Garcia  
Boys/Girls Cross Country – Ben Williams, Eric Blackburn, Janorie Davis  
Football – Scott Cummings (Head Coach), Adam Renshaw, Brad Benefield, Eric Smith, Calron Washington, Roger Parks, Ben Garcia, Rusty McIntyre, Brandon Harmon, Lonnie White  
Boys/Girls Golf – Matt Lowery  
Boys Soccer – John Brose (Head Coach), Tom Marino, Miles Christian  
Girls Soccer – Miles Christian (Head Coach), Kaitlin Poulakis  
Girls Softball – Kari Jo Harris (Head Coach), Caitlin DeLoach, Heather Turner  
Boys/Girls Tennis – Eric Stiles  
Boys/Girls Track – Adam Renshaw (Head Coach), Ben Williams, Eric Smith, Janorie Davis, Lonnie White  
Boys/Girls Swimming –  
Volleyball – Patricia Flowers (Head Coach), Amy McGowan, Daniel Millsaps  
Wrestling – Joey Knox (Head Coach), Sean Russell, Eric Phillips



## **FINE ARTS**

Band – Jim Burton, Alex Denton  
Choir – Chip Atha, Rhonda Ferguson  
Theater – Don Markham

## **CLUB/ORGANIZATION SPONSORS**

Anchor Club – Ivan Migovich, Micah Bradbury  
Art Club - Colin Campbell, Sigrid Orr  
Beta Club – Jennifer Colbaugh  
Chess Club – TBA  
Civitan Club – Anita Brown  
FIRST Robotics – David Gluckner, Ben Williams  
Environmental Awareness – Jeannie Long, Andi Wendorf, Holly Parker  
Future Business Leaders of America (FBLA) – Kathy Murphy, Melissa Adams  
Fellowship of Christian Athletes (FCA) – Eric Phillips, Jamie Baird, Brandi Eslinger  
GAPP Club – Carole Dale  
Garden Club – Archie Crossland  
Gay Straight Alliance – Mallory Pickert  
Health Occupations Students of America – Erin Hattabaugh, Kellye Huff, Holly Dunn, Leai Talley, Ginger Crouch  
Hiking Club - TBA  
Interact Club –Whitney Harden, Nicole Williams  
International Club – Nicole Williams, Jeremy Smith  
Key Club – TBA  
Leo Club - Jon Souders  
Model United Nations – Athena Davis, Julie Phillips  
National Honor Society – Valerie Capps, Delisa Dismukes  
National Thespians Society – Don Markham  
Science National Honor Society – Jeannie Long  
Science Olympiad –Jeannie Long  
Skills USA- Becky Davis, Will Godwin, Jon Souders, Cheri Morgan, Clyde Rush, Ben Williams  
Spanish Honor Society – Susan Rodriguez  
Student Government Association – Anna Hutt, Heather Turner, Stephanie Garcia  
Yearbook – Mallory Pickert, Anna Spears